

Adelaide Sammut

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Summary

A dedicated **educator** with a demonstrated history of working in the non-profit organization management industry. Skilled in **Disability Rights** especially the rights of **inclusion and diversity** as a community as well as in the world of Sports. Successful experience in **Events and Project Management, Public Speaking, and Sport Administration.**

Strong community and **social services professional** graduated from University of Malta with a Bachelors degree in Education (Hons) with a specialisation in Adapted Physical Activity, APA (Catholic University of Leuven in consortium with Palacky University, Olomouc, CZ.

Languages

Maltese French
English Portuguese
Italian

Highlights

- Part-time lecturer at the Institute of Physical Education and Sport (IPES), UoM, covering topics on Diversity, Inclusion and Sport.
- Proficient in the practical aspects of Diversity and inclusion especially in sport by supported and assisted local organizations such as MFA, Frame Football and Paralympics Malta.
- 10 years + experience in working in multi-disciplinary teams and across diverse departments within the sector.
- Staff leadership and development
- Adaptability in the workplace as per company's needs.
- Ability to collaborate and liaise with various entities, departments, and colleagues.

Experience

Public Relations and Fundraising Specialist –
04/2023 to date
Inspire Foundation, Bulebel

- Responsible of the creation and implementation of the communication strategy, both internal and external.
- Represent Inspire and its values on TV, Radio, and other media interviews.
- Create and implement disability awareness activities and events such as inviting or visiting school groups, and through corporate social responsibility events.
- Organisation of major fundraising/educational events such as a 12hr Telethon and the yearly Inspire conference.

TRAINING & DEVELOPMENT MANAGER –
08/2022 to 03/2023

Inspire Foundation, Bulebel

- Migration of all T&D documentation to BambooHR making it the main T&D planning and logging tool for the organization.
- Identified L&D needs of the organization and organize training accordingly.
- Coordination with internal and external providers to develop and deliver the necessary training as per Training Needs Analysis
- Responsible of the Training budget of the organization and applying for funding schemes available were applicable.
- Development and revision/ updating of training material, policies, and procedures.

Main Achievements

- ✓ Represented Malta as a **Chef de Mission** and led the Maltese delegation in the Paralympic Games, Rio 2016
- ✓ Successfully **managed a project** (with a 60k Budget) which consisted of the creation of 3 new Multisensory rooms for the benefit of the learners with disability including autism/ challenging behaviour (2021-2022).
- ✓ Represented Malta as a **Chef de Mission** and led the Maltese delegation in the Paralympic Games, Rio 2016.
- ✓ Was invited to many opportunities to teach and educate about **Diversity and inclusion in the place of work and/ in sports** by various entities and organizations such as the Malta football Association, multiple I-Gaming and insurance companies, schools, and other NGOs.
- ✓ **Led** a Maltese group of 13 individuals, including a person with a disability, who has completed the **Camino de Santiago**, Spain (Inspire Foundation, 2014).
- ✓ **Assisted in the set-up** of Frame Football Malta for children who make use of assistive walking aids (Founded on February 2016) which is still in operation.
- ✓ **Educator/Coach** at the 'Football for Life project 'providing football/fitness sessions to persons suffering and battling obesity to encourage them leading an active lifestyle.
- ✓ Entrusted by Inspire Foundation on numerous occasions to **represent the organization on local TV and**

DISABILITY PROGRAMMES ADMINISTRATION MANAGER- 07/2021 to 07/2022

Inspire Foundation, Bulebel and Marsascala

- Consultant to the leaders of the disability programmes mostly by giving recommendations on how to improve learners' engagement and communication.
- Liaising with various entities in the sector to obtain compliance and certifications necessary for the programmes to operate, such as the Directorate for Quality and Standards In Education (DQSE), CRPD and Social Care Standards Authority.
- Assist the Head of Disability programmes in recruitment processes including holding interviews and liaising with HR department for more efficiency.
- Operations Management of the Therapeutic areas including the Multisensory Rooms, Hippotherapy, and sensory garden.

FITNESS CENTRE MANAGER -

05/2018 to 07/2022

Inspire Fitness Centre, Marsascala

- Ensuring the smooth-running of an inclusive fitness centre that forms part of the social enterprise of the organization, serving for 1000 + members with diverse abilities.
- Manage the team made of up 6 full-timers and 15 part-timers and freelancers making up our department.
- Liaising with other 2 departments (Operations/ Disability) to provide the maintenance of the premises (indoor pool, gym, sauna, and Fitness Hall) and cater for the learners' and members' needs using the universal design, where possible.
- Financial management and budget allocation with a turnover of approx. 240,000€ per year on average (before Covid-19 Pandemic)
- Analysed market trends and surveys and used information to revenue growth.

Education

2011 – 2013	Master in Adapted Physical Activity* Catholic University of Leuven (KUL) Internship at the Palacky University, Olomouc, Czech Republic.
2004 – 2010	Bachelors in education (Hons) with Physical Education University of Malta

*Dissertation Unit not obtained due to shift of priorities, focusing on family needs first. Therefore, Masters certification not in hand, however, rest of Units all passed, and transcript of all units over the Masters duration can be presented, with a total of 93 Credits.